

UNAPPROVED-DRAFT

**BOARD OF NURSING HOME ADMINISTRATORS
MINUTES OF BOARD MEETING**

Wednesday, January 21, 2004

**Department of Health Professions
6603 West Broad Street
Richmond, Virginia 23230-1712
Conference Room 1**

CALL TO ORDER: A meeting of the Virginia Board of Nursing Home Administrators was called to order at 9:10 a.m.

PRESIDING: Ted A. LeNeave, NHA, Vice-Chair

MEMBERS PRESENT: Mary L. Blunt, NHA
Billie J. Owens
Mary M. Smith, NHA
Joseph C. Almond, NHA
Kathleen R. Fletcher, RN, MSN

MEMBERS ABSENT: Robert N. Rector, NHA, Chair

STAFF PRESENT: Sandra K. Reen, Executive Director
Carmen M. Quiñones, Administrative Assistant
Elaine Yeatts, Sr. Policy Analyst

COUNSEL PRESENT: Howard Casway, Assistant Attorney General

QUORUM: With six members of the Board present, a quorum was established.

PUBLIC COMMENT: No Public Comments

APPROVAL OF MINUTES: On a properly seconded motion by Mr. Almond, the Board approved the Minutes of the General Board Meeting of October 8, 2003.

LEGISLATION AND REGULATION: **Information on Fast Track Regulations:** Ms. Yeatts, Sr. Policy Analyst summarized the purpose and process for fast track regulations.

2004 Legislation: Ms. Yeatts updated the board of the following House Bills; HB 159 Vital records, HB 308 End-of-life-care, HB 358 Freedom of Information Act, HB 632 Prescription drugs, HB 855 Nurse practitioners and SB 555 Death.

BOARD DISCUSSION:

Report of the October 16th Nursing Facility Advisory Committee: Ms. Reen reported this is an information item and does not require action she also indicated that she called Ms. Eddy and the December meeting report is not yet available.

NAB Mid-Year Meeting Report: Mr. Rector's written report on his attendance to the NAB Mid-Year meeting was reviewed. He advised that reciprocity remains a very high priority within NAB. Other issues included increasing NAB self-study and on-line programs and to increase monitoring of those programs that have been identified as not meeting NAB standards. State participation at annual and mid-year meetings was discussed and options available to encourage better attendance were considered.

Study of the Need to Regulate Assisted Living Administrators: Ms. Reen reviewed information from the NAB Board of Governors about qualifications for Assisted Living administrators and what other states have done about Assisted Living. The request for a study is still pending before the Board of Health Professions. She also advised that the Board of Health Professions received a presentation on this proposal at its last meeting.

DIRECTORS REPORT

2004 Calendar: The 2004 calendar was provided in the agenda package for reference.

Jurisprudence Exam: Ms. Reen reports that at the April 9, 2003 Board Meeting, the task of developing a proposal for amending the examination to address the reporting requirements for abuse and neglect was assigned to the Credentials Committee. The committee recommended that 5 questions addressing abuse and neglect be added to the current 50 question examination from the laws and regulation identified by the committee. On a properly seconded motion by Ms. Smith, the board adopted the committee's recommendation.

ADJOURNMENT

With all business concluded, the Board adjourned at 10:58 a.m.

**Virginia Nursing Home Administrators
Board Meeting
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Joseph C. Almond, NHA, Chair

Sandra K. Reen, Executive Director

Date

Date